

RSO Constitution

2023-2024 Academic Year

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1) Name

2) Purpose

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

- a. State what officers will make up the club's Executive Board and what each officer's duties will be.

6) Choosing Club Leadership

- a. **Upon transfer of leadership, this organization agrees to complete all necessary procedures indicating change of leadership on Campus Connect within a minimum of 60 days of the transferal.**
 - i. If no date has been designated, indication of transferal shall be made within a minimum of 60 days prior to the end of the current academic semester.
- b. State how the club will choose its leadership.

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

c. State when the process will begin and when new officers will begin their term.

d. State how the club will fill any vacancies throughout the year if needed.

7) Funds

- a. **This organization agrees to practice fiscal responsibility and manage club funds in ways that are ethical, transparent, and compliant with state and federal law as well as University policy where applicable.**
- b. State how the club will handle organization funds.

Helpful Links: [Student Leadership & Involvement](#) | [Campus Connect](#) | [RSO Policy 6-401A](#)

- c. If the club has a bank account, state who has access to it and how the club will determine what to spend money on.

8) Committees

- a. State what standing and/or ad-hoc committees will exist in the club and the function and composition of each.

9) Affiliations

- a. State any affiliations with local, state, regional, or national organizations.

11) Ratification

- a. State how the Constitution will be ratified by the membership.

12) Amendments

- a. **This organization agrees to submit their constitution for approval by the department of Student Leadership & Involvement as part of the annual re-registration process.**
- b. State how an amendment will be presented, to whom it will be presented, and how it will be ratified.

13) Additional Information